# Shaimah Mohammed Saleh Almehrzi

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Nationality: Emirati
Location: Abu Dhabi, UAE

## Career Objective

Zayed University graduated majoring in Business and Technology Innovation seeking a full-time position where

I can share my communication skills, leadership, and commitment with the right working environment.

## Education

**Bachelor of Information systems and Technology management, Specialization: Business and Information Technology** **2018**

- Zayed University, Abu Dhabi, UAE
- 3.1 GPA
- 5.5 ILETS

**High School Certificate, science Stream** **2012**

- Hunain High School , Abu Dhabi, UAE
- 90%

## Experience

**Saif Bin Darwesh , Abu Dhabi, UAE** **2018**

Volunteer

- Administration work.

**Abu Dhabi Investment Company, Abu Dhabi, UAE** **2017**

Internship:

- Information Technology department.
- Learning about Business application.
- Learning about IT security.

**IT Essential Course, Abu Dhabi, UAE** **2015**

- Use tools and safely work in a lab.
- Install windows operation systems.
- Implement network security.

## Skills

- Acquired IT skills and knowledge from classes such as Cisco, Java, ERP system and MIS
- Capable of running programs on E-eclipse and Microsoft excel
- valuable knowledge in information technology applications and systems
- Learn about HR through the university courses
- Gained marketing, accounting, and management skills through the university courses

## IT Skills

- Microsoft Office – Word, PowerPoint and Excel
- English and Arabic keyboarding
- Programming – Java, R , Oracle

## Language Skills

- Arabic – Native
- English: Advanced

## References

- Will be available upon request